



## ONAPA PRESERVE MONITORING PROGRAM GUIDELINES

We are looking for volunteers to provide extra eyes and ears to help ONAPA alert preserve managers to basic problems that may be present in the preserves such as vandalism, invasive species, litter, broken boardwalks, trees down on trails or boardwalks, deteriorating signage, etc.

Your report information will be shared with the Natural Areas Program staff and will help to identify potential volunteer stewardship projects. ONAPA will conduct volunteer training sessions introducing preserve information and the various invasive species that are threatening their ecological integrity to assist you with this effort. Below you will find guidelines to assist you with your effort.

### **BEFORE YOUR VISIT:**

1. Attend a volunteer training session.
2. Register as an ONAPA volunteer using the online Volunteer form found here: <http://www.onapa.org/volunteer-forms.html> .
3. Download, fill out and mail in the DNAP Volunteer forms found here: <http://www.onapa.org/volunteer-forms.html> .
4. Determine which preserve(s) you wish to monitor. If a preserve requires a permit, contact the preserve manager to let them know you will be visiting that preserve. See a map of preserve and their managers below.
5. Download the Preserve Monitoring form to take along on your visit so that you can record items as you see them. The form can be found here: <https://goo.gl/forms/rmmDEGU5IxUVTf012> .

### **DURING YOUR VISIT:**

1. Stay on trail unless you see human disturbance off trail that needs reporting or unless you are able to check boundaries using latitude and longitude information. If you plan on checking boundaries, let the preserve manager know.
2. Items to report include the condition of trails, boardwalks, and signs; trash along trails and in parking areas; adequate or damaged signage; suspected illegal activities; presence of invasive plants; status of rare plant populations; and any other condition you find.
3. Take photos as needed for submission.
4. If you see an item that requires immediate attention please email the preserve manager directly with this information and include this information in your report.

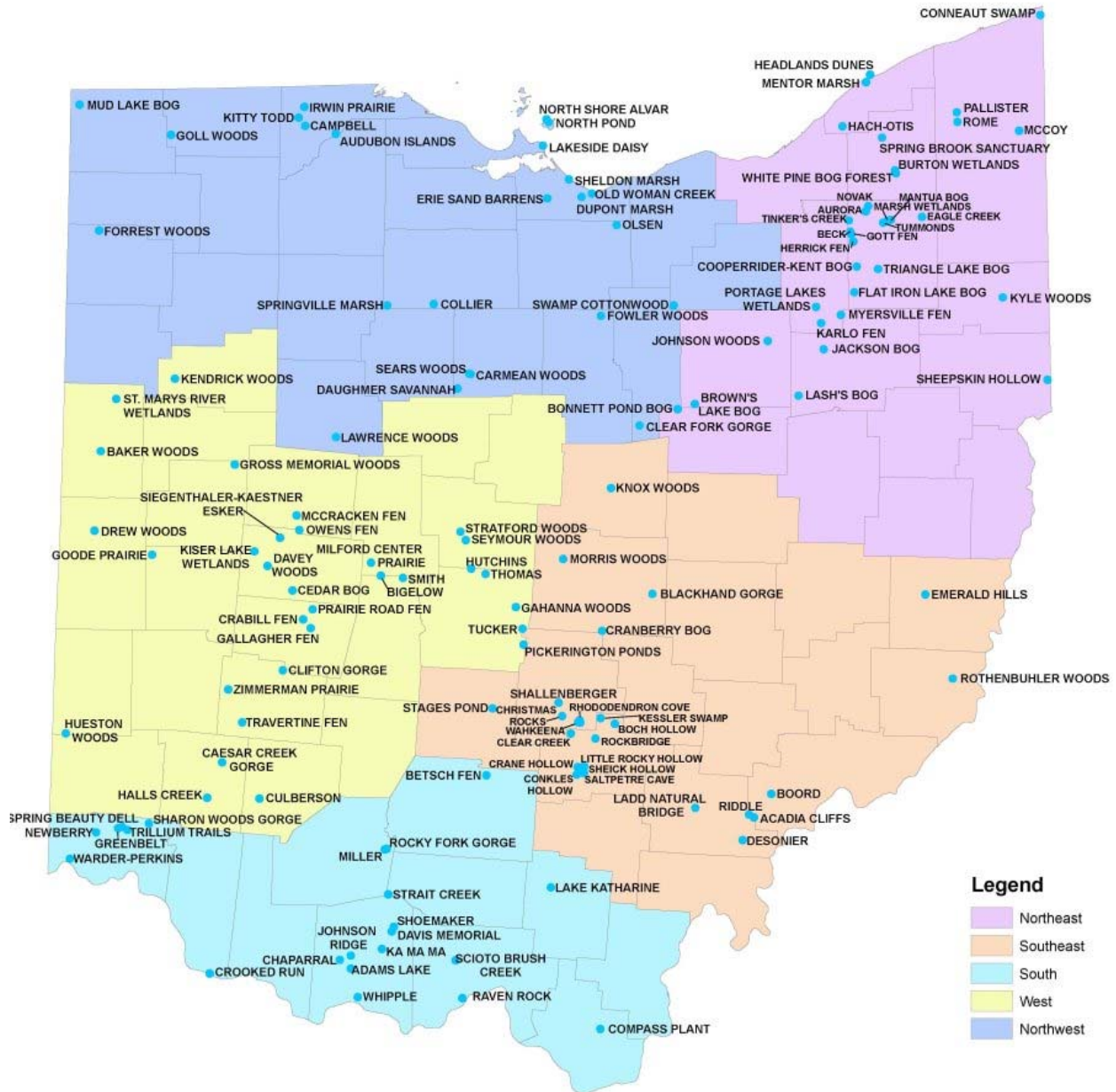
### **AFTER YOUR VISIT:**

1. Complete the paper form, scan it and email it along with any photos to [Reports@onapa.org](mailto:Reports@onapa.org) or use the online form to enter your report at <https://goo.gl/forms/rmmDEGU5IxUVTf012> . Regardless of how you submitted your report, send labeled photos to [reports@onapa.org](mailto:reports@onapa.org) .
2. Using our website online form, enter your volunteer hours including travel to and from each preserve which can be found here: <http://www.onapa.org/volunteer-hours.html> .



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## State Nature Preserve Districts



**Central/West District** - Michelle Comer, [michelle.comer@dnr.state.oh.us](mailto:michelle.comer@dnr.state.oh.us)

**Northwest District** - Ryan Schroeder, [ryan.schroeder@dnr.state.oh.us](mailto:ryan.schroeder@dnr.state.oh.us)

**Northeast District** - Adam Wohlever, [adam.wohlever@dnr.state.oh.us](mailto:adam.wohlever@dnr.state.oh.us)

**Central/Southeast District** - Jim Osborn, [james.osborn@dnr.state.oh.us](mailto:james.osborn@dnr.state.oh.us)

**Boch Hollow Woods SNP, Southeast District** - Levi Miller, [levi.miller@dnr.state.oh.us](mailto:levi.miller@dnr.state.oh.us)

**South District** - Josh Deemer, [joshwa.deemer@dnr.state.oh.us](mailto:joshwa.deemer@dnr.state.oh.us)

**State Preserve Administrator** – Jeff Johnson, [jeffrey.johnson@dnr.state.oh.us](mailto:jeffrey.johnson@dnr.state.oh.us)



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**Some of the preserves that need regular monitoring by ONAPA volunteers include:**

- Bonnett Pond Bog, NE Ohio region
- Boord Preserve, SE Ohio region
- Desonier Preserve, SE Ohio region
- Johnson Woods, NE Ohio region
- Kiser Lake Fen, Central/West Ohio region
- Ladd Natural Bridge, SE Ohio region
- McCracken Fen, Central/West Ohio region
- Mud Lake, NW Ohio region
- Myersville Fen, NE Ohio region
- Swamp Cottonwood Preserve, North Central/Northwest Ohio region
- Triangle Lake Bog, NE Ohio region

Driving directions to the preserves can be found at  
<http://naturepreserves.ohiodnr.gov/findapreserve>

For questions regarding the ONAPA Preserve Monitoring Program, email us at  
[info@onapa.org](mailto:info@onapa.org)